

## Human Resources Department Job Vacancy Announcement

**Job Title:** Scholastic Assessment Test- English SAT Teacher

**Job Status:** On Call Duty

### Job Purpose

The duties of the Scholastic Assessment Test (SAT) English Teacher include preparing high school students to pass the assessment test for the English section. The teacher provides instructional courses, enhances SAT exam-taking skills, scores before and after exams, and maintains a positive learning environment.

Responsibilities:

- Plan and deliver engaging SAT English lessons that align with the curriculum and objectives of the program.
- Create a supportive and inclusive classroom environment that encourages active participation and fosters student success.
- Employ a variety of teaching methods and resources to accommodate different learning styles and abilities.
- Assess student progress by administering mock exams to determine students' progress.
- Collaborate with other SAT teachers and program coordinators to ensure effective program implementation.

### Qualifications

- **Degree:** BA/BS, MS/MA Degrees
- **Major:** English/Language Arts or any other related field
- **Years of experience:** minimum of 3 years of experience in SAT teaching & preparation
- **Languages:** English

### Preferred Qualification:

- Strong communication and presentation skills
- Active and effective classroom management skills
- Ability to drive students at all levels to perform their best
- Strong ability to effectively plan and deliver program content
- Skills: Organizational Support, Design, Planning and Organizing, Quality, Leadership, Teamwork, Written and Oral Communication

### Requirements

- CV (to be sent to [jobs@his.edu.lb](mailto:jobs@his.edu.lb))
- Copy of the earned degree

### Job Info

- **Working place:** Al-Hayat International School (HIS)-Aramoun – Lebanon
- **Working days:** Saturdays for eight weekends.
- **Working hours:** 2 hours; TBA upon student registration