



Human Resources Department Job Vacancy Announcement

Job Title: Assistant Teacher

Grade Levels: Early Years

Reports to: Primary Years Principal / Curriculum Director

Job Status: Full Time Job

Job Purpose

The Teacher Assistant supports the classroom teacher in delivering a developmentally appropriate, inquiry-based program within the Primary Years Programme (PYP), with a strong focus on supervising students to ensure their safety, well-being, and proper care, while maintaining a secure, nurturing, and engaging environment that supports the holistic development of young learners.

Key Responsibilities:

- Support the classroom teacher in implementing daily learning activities
- Work with small groups and provide individual student support
- Assist with classroom resources, learning centers, displays, and documentation
- Maintain a clean, safe, and organized classroom environment
- Promote students' social and emotional development
- Support children in developing independence and self-care skills
- Supervise children during play, meals, and transitions
- Monitor and follow up on student hygiene, including hand-washing, toileting routines, and general cleanliness

Qualifications

- **Degree:** Relevant BS Degree + Teaching certificate
- **Years of experience:** From 2 to 5.
- **Languages:** Arabic – English.

Requirements

- CV
- Copy of the earned Degree
- Three reference letters

Job Info

- **Working place:** Al-Hayat International School (HIS)-Aramoun – Lebanon
- **Working days:** Weekdays (from Monday to Friday)
- **Other benefits:** Transportation Allowance and Social Security