

**Human Resources Department
Job Vacancy Announcement**

Job Title: Middle School (MYP) & High School English Social Studies Teacher and Subject Group Leader

Reports to: MYP Coordinator and Secondary Coordinator

Job Status: Full Time

Job Purpose

Middle and High School English Social Studies Teacher delivers engaging and inquiry-based lessons, fostering a deep understanding of social, cultural, and historical concepts in alignment with IB curriculum standards and American Program. The teacher should be able to work within the framework of the school's mission, vision, core values and culture.

Key Responsibilities as Social Studies Teacher:

- Plan, prepare, and deliver high-quality lessons in Social Studies (in English), adhering to the specific program teaching practices.
- Facilitate inquiry-based learning and encourage critical thinking and problem-solving.
- Develop and implement assessments that align with the specific program assessment criteria.
- Provide timely feedback and support for student growth and achievement.
- Collaborate with colleagues on curriculum planning and interdisciplinary projects.
- Participate in professional development opportunities to remain current with the recent educational methodologies.
- Teach research skills
- Accompany students during break times and duties as needed and be involved in school activities

Key Responsibilities as Social Studies Subject Group Leader:

- Bringing together subject teachers in collaborative teams to develop subject related units
- Leading the development of the horizontal and vertical articulation for the subject group, which includes planning for the program aims and objectives, key concepts, related concepts, content, knowledge and skills
- Ensuring and leading the regular revision of the written curriculum
- Developing and coordinating assessment strategies
- Organizing standardization of assessment within the subject group. Subject-group leaders are usually members of the educational team



- Observing teachers in practice and guide them through feedback and professional development
- Issuing annual subject area syllabi

Qualifications

- **Degree:** Bachelor's and Master's degree (research skills is a must)
- **Major:** English Literature, Social Studies, History, Geography, Political Science, or a related field
- **Years of experience:** From 2 to 5
- **Languages:** Arabic – English (High fluency is required)

Requirements

- CV
- Copy of the earned Degree
- Three reference letters

Job Info

- **Working place:** Al-Hayat International School (HIS)- Aramoun - Lebanon
- **Working days:** Weekdays (from Monday to Friday)
- **Other benefits:** Transportation Allowance & Social Security